

**Moorestown Library  
Board of Trustees Meeting  
Moorestown, NJ 08057**

**OFFICIAL ACTION**

**Meeting Minutes**

*January 24, 2018*

**7:00 PM**

**In Attendance:**

D. Bertino N

D. Blair Y

K. Cooper Y

J. Galbraith Y

L. Gallo Y

C. Joyce N

S LaGatta Y

T. Merchel N

S. Tosti Y

Guests: Denise DiBlasio (staff), Dennis Holt (public)

**The meeting was called to order at 7:00 pm by Mr. Galbraith**

**I Open Public Meetings Act Statement**

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Burlington county Times and Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2018.

**II Introductions, Welcome, Swearing in of new Board members, nominations and elections of Trustee Officers for 2018.**

Mr. Galbraith welcomed everyone to the first meeting of the 2018 calendar year.

Mr. Galbraith welcomed newest Board member, Susan LaGatta and swore her in.

Mr. Galbraith the opened the floor for nominations and votes for the 2018

Board Executive Committee. Results were as follows:

**A. President: Ms. Blair**

**Nominator: Ms. Cooper Second: Ms Gallo Vote:5-0 in favor**

**B. Secretary: Ms. Cooper**

**Nominator: Ms. Blair Second: Ms. Gallo Vote: 5-0 in favor**

**C. Treasurer: Ms. Gallo**

**Nominator: Ms. Blair Second: Ms. Cooper Vote: 5-0 in favor**  
Mr. Galbraith congratulated the 2018 officers and turned the gavel over to Ms. Blair.

**III Public Comment**

Mr. Holt commented on being a long time library user and his positive experiences with staff and service. Ms. Blair thanked him for his comments

**IV Meeting Minutes**

**Regular Meeting, December 20, 2017**

A motion was made to approve the December 20, 2017 meeting minutes.

**Moved by:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Vote:** \_\_\_\_\_  
Approval of minutes of the 12/20/17 meeting was tabled until the Feb. 2018 Meeting.

**V Financial Discussions**

**A. Monthly Financial Statements**

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. December Year End Budget Statement
- d. Invoices in excess of \$2,000.00  
An invoice from StorageSystems USA in the amount of \$4,087.00 in connection with the purchase and installation of additional DVD storage drawers (this expense was previously Board approved).

Mr. Galbraith reviewed the 2017 year end budget statement and answered questions on same.

Mr. Holt (guest) asked if he could review the 2017 budget statement. Mr. Galbraith gave him his copy. It was returned following review.

A motion was made to approve the monthly financial statements and invoices  
**Moved by: Ms. Cooper Second: Ms. Tosti Vote: 5-0 to approve**

**VI Director's Report**

Mr. Galbraith reviewed the written Director's Report and shared some operating statistics from 2017 regarding circulation, attendance, programs.

**VII Old Business**

There was general discussion among the members of the Board regarding the status of progress for a library café.

Ms. DiBlasio (staff guest) was asked to comment on staff concerns regarding having a café in the library. Ms. DiBlasio expressed her personal thoughts, and the Board thanked her for her comments.

**VIII New Business/Trustee Comments**

**IX Public Comment**

**X Closed Session**

**XI Adjournment**

A motion was made to adjourn the meeting at 8:00 pm.

*Moved by: Ms. Cooper Second: Ms. LaGatta Vote: 5-0 to adjourn*

The next regular meeting of the Board of Trustees is February 28, 2018 at 7 pm