

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

April 25, 2018

7:00 PM

In Attendance:

D. Bertino N

D. Blair Y

K. Cooper N

J. Galbraith Y

L. Gallo Y

C. Joyce Y

S LaGatta Y

T. Merchel Y

S. Tosti Y

Guest: Maria Esche

The meeting was called to order at 7:08 pm by Ms. Blair

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Burlington county Times and Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2018.

II Public Comment

III Meeting Minutes

Regular Meeting, February 28, 2018

A motion was made to approve the February 28, 2018 meeting minutes.

Moved by: Ms. Tosti Second: Ms. Joyce Vote: 3-2 (2 abstain) to approve

IV Financial Discussions

A. Monthly Financial Statements

- a. Cash Receipts Analysis Report

- b. Cash Disbursement Analysis Report
- c. March 2018 Budget Statement
- d. Invoice(s) in excess of \$2,000.00
An invoice from EBSCO Information Services in the amount of \$7,688.00 in connection with the annual renewal of the EBSCO Discovery Service.

Mr. Galbraith reviewed the financial statements, answered questions on same, and presented one invoice for payment.

Ms. Esche commented of public experience using the EBSCO Discovery Service.

A motion was made to approve the monthly financial statements and invoices
Moved by: Mr. Merchel Second: Ms. Joyce Vote: 5-0 to approve

Ms. Gallo joined the meeting at 7:25 pm following presentation of the monthly financial statements.

VI Director's Report

Mr. Galbraith reviewed written director's Report and answered questions on same. In addition, Mr. Galbraith asked for Board consensus, by show of hands, for the hiring of students as summer help: 1 student at 20 hrs. per week, 1 student at 10 hrs. per week. Rate of pay for each at \$9.30 per hour. Vote by show of hands was 6-0 in favor.

VII Old Business

Mr. Galbraith updated the Board on the status of the 2018 operating budget. He indicated that he had completed a proposed budget and had requested an additional \$25,000.00 from the township due to the fact that the 1/3 millage appropriation as mandated by NJ law, continues to decline while expenses continue to increase. Mr. Merchel advised that the Director may be asked to attend a Council budget workshop to explain said request.

VIII New Business/Trustee Comments

IX Public Comment

X Closed Session

XI Adjournment

A motion was made to adjourn the meeting at 7:40 pm.

Moved by: Mr. Merchel Second: Ms. Tosti Vote:6-0 to adjourn

The next regular meeting of the Board of Trustees is May 23, 2018 at 7 pm.