

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

June 27, 2018

7:00 PM

In Attendance:

D. Bertino **Y**

D. Blair **Y**

K. Cooper **Y**

J. Galbraith **Y**

L. Gallo **Y**

C. Joyce **Y**

S LaGatta **N**

T. Merchel **N**

S. Tosti **N**

Guest: Kristin Rothenberger

The meeting was called to order at 7:04 pm by Ms. Blair

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Burlington county Times and Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2018.

II Public Comment

N/A

III Meeting Minutes

Regular Meeting, May 23, 2018

A motion was made to approve the May 23, 2018 meeting minutes.

An amendment was requested by Mr Galbraith that includes the name of the Board member who seconded motion to approve financial statements

Moved by: Ms Bertino Second: Ms Cooper Vote: 5-0 to approve as amended

IV Financial Discussions

A. Monthly Financial Statements

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. May 2018 Budget Statement
- d. Invoice(s) in excess of \$2,0000.00

An invoice from Holman, Frenia, Allison, P.C. in the amount of \$4,500.00 in connection with the annual audit of library financial statements.

An invoice from Infobase Learning in the amount of \$2,637.00 in connection with the annual renewal of “special database package” of 13 electronic research databases.

An invoice from Newsbank, Inc. in the amount of \$3,959.00 in connection with the annual renewal of the digital edition of the Philadelphia Inquirer that also includes digital access to the backfile of the Moorestown Newsweekly.
(the Newsbank invoice is due in Oct. Payment will be made in Sept)

A motion was made to approve the monthly financial statements and invoices

Moved by: Ms. Gallo Second: Ms. Joyce Vote: 5-0 to approve

VI Director’s Report

Mr. Galbraith reviewed the written Director’s report

VII Old Business

Discussion, motion and vote on 2018 library operating budget, to include a 2% adjustment to library staff salaries.

Following review and discussion among members of the Board of Trustees, a motion was made to approve the 2018 operating budget as presented.

Moved by: Ms. Bertino Second: Ms. Gallo Vote: 5-0 to approve

VIII New Business/Trustee Comments

Discussion was had regarding cancelling the regularly scheduled July 2018 Trustees meeting. The next scheduled meeting to then be held on September 26, 2018.

Moved by: Ms. Bertino Second: Ms. Cooper Vote: 5-0 to cancel July 2018

Meeting.

IX Public Comment

N/A

X Closed Session

N/A

XI Adjournment

A motion was made to adjourn the meeting at 7:36 pm.

Moved by: Ms. Bertino Second: Ms. Joyce Vote: 5-0 to adjourn

The next regular meeting of the Board of Trustees is September 26, 2018 at 7 pm