

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

October 24, 2018

7:00 PM

In Attendance:

D. Bertino **Y**

J. Brownell

K. Cooper **Y**

J. Galbraith **Y**

L. Gallo **Y**

C. Joyce **Y**

S. LaGatta **Y**

B. Misselhorn

T. Neff **N**

The meeting was called to order at 7:08 pm by Mr. Galbraith. Mr. Galbraith then polled the members to ask for their approval to gavel the meeting in absence of a Board President. Consensus approved of same.

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Burlington county Times and Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2018.

II Public Comment

N/A

III Meeting Minutes

Regular Meeting, September 12, 2018

A motion was made to approve the September 12, 2018 meeting minutes.

Moved by: Ms. Gallo

Second: Ms. Bertino

Vote: 5-0 to approve

IV Financial Discussions

A. Monthly Financial Statements

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. September 2018 Budget Statement
- d. Invoice(s) in excess of \$2,000.00
An invoice from EBSCO Information Services in the amount of \$2,255.00 in connection with the annual renewal of AutoMate automobile repair reference database.

An invoice from ProQuest, LLC in the amount of \$6,282.25 in connection with the annual renewal of the New York times microfilm subscription that also includes digital access to the NYT from 2008-present.

An invoice from Demco Software in the amount of \$3,242.00 in connection with the annual renewal of “Boopsie”, the developer platform the library uses to create and maintain the library mobile app.

A motion was made to approve the monthly financial statements and invoices

Moved by: Ms. Cooper Second: Ms. Joyce Vote: 5-0 to approve as presented

VI Director’s Report

Mr. Galbraith reviewed the written Director’s Report and answered questions on same.

VII Old Business

Discussion and questions were had regarding the proposal from Innovative Interfaces, Inc. (III) to go forward with a migration of the library integrated library System from the current platform (Millennium) to the new platform (Sierra). Millennium has be in service at the library since 1999 and no longer has an upgrade path nor will be supported by the company. In addition to the platform migration the library will go from a locally hosted server to hosting the data in the cloud. Yearly maintenance costs will see a small increase, the \$20,300.00 migration costs will be split over two years in two equal annual payments of \$10,150.00, to come from the library reserve account.

Upon a show of hands vote, the vote was 5-0 to proceed as per the proposal.

VIII New Business/Trustee Comments

IX Public Comment

N\A

X Closed Session

N\A

XI Adjournment

A motion was made to adjourn the meeting at 8:20 pm.

Moved by: Ms. Cooper Second: Ms. Bertino Vote: 5-0 to adjourn

The next regular meeting of the Board of Trustees is November 14, 2018 at 7 pm