

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

December 19, 2018

7:00 PM

In Attendance:

D. Bertino **Y**
J. Brownell **Y**
K. Cooper **N**
J. Galbraith **Y**
L. Gallo **Y**
C. Joyce **N**
S. LaGatta **Y**
B. Misselhorn **Y**
T. Neff **N**

The meeting was called to order at 7:20 pm by Mr. Galbraith

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Burlington county Times and Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2018.

II Public Comment

N/A

III Meeting Minutes

Regular Meeting, November 28, 2018

Minutes from the November 28, 2018 meeting will be presented at the January 23, 2019 meeting

IV Financial Discussions

A. Monthly Financial Statements

- a. Cash Receipts Analysis Report

- b. Cash Disbursement Analysis Report
- c. November 2018 Budget Statement
- d. Invoice(s) in excess of \$2,000.00

An invoice from Innovative Interfaces, Inc. in the amount of \$31,206.46 in connection with the annual renewal of the maintenance contract for the library operating system software for 2019. (budgeted for on 2019 operating budget, payable in January 2019)

A motion was made to approve the monthly financial statements and invoices
Moved by: Ms. Gallo Second: Ms. Bertino Vote: 5-0 to approve

VI Director's Report

Mr. Galbraith reviewed the written Director's Report and answered questions on same.

VII Old Business

N/A

VIII New Business/Trustee Comments

2019 schedule of meetings for Trustees. The Trustees approved the following schedule of regular meetings for 2019:

1/23/19	No July meeting
2/28/19	No August meeting
3/27/19	9/25/19
4/17/19	10/23/19
5/22/19	11/20/19
6/26/19	12/18/19

All above meetings will be held in the Library, beginning at 7 pm.

IX Public Comment

N/A

X Closed Session

N/A

XI Adjournment

A motion was made to adjourn the meeting at 8:00 pm.

Moved by: Ms. Bertino Second: Ms. Gallo Vote: 5-0 to adjourn

The next regular meeting of the Board of Trustees is January 23, 2019 at 7 pm