

Reopening Policies

Updates/Additions to Moorestown Library Policies
May 2020

Due to the continuing State of Emergency, current library policies are being updated to comply with current Executive Orders and recommendations of the County Health Department and can be updated at any time as the situation evolves.

Circulation Policy

When the library is closed, fines are being waived. As part of a Summer Fine Amnesty, fines will continue to be waived through August 30, 2020.

Meeting Room

During a pandemic health crisis, the library's meeting rooms are closed until further notice.

Internet and Computer Use

During a public health crisis, a limited number of computers will be available to the public to allow for social distancing and cleaning. Computer use may need to be scheduled and time may be limited.

Employee Dress

Employees may be required to wear personal protective masks and gloves while performing duties for the library.

Limiting the Number of Individuals in the Library at One Time

The Library will abide by the New Jersey Executive Orders and work with County Health Officials to determine the maximum number of individuals that safely can be in the library at any given time and if additional precautions are mandatory. That figure will include staff as well as the public. Staff is preparing for a metered access approach depending on guidelines on how many people can gather based on recommended limits.

Patron Conduct

Library patrons shall be required to wear a face covering in the building and practice social distancing.

Quarantining Deliveries and Items Returned by the Public

The Library will quarantine library materials for these suggested periods of time based on type of item:

- 72 hours for paper-based items
- 72 hours for CDs, DVDs, plastic covered books and courier totes

Curbside pickup of library materials

Moorestown Library may institute a contactless curbside pickup of library materials while the library remains closed to the public and under limited staffing.

Resources:

New Jersey State Library: COVID-19 Pandemic Resources and Plans for Library Reopening
<https://www.njstatelib.org/covid-19-pandemic-resources-and-plans-for-library-reopening/>

Taskforce on Post COVID-19 Alignment, Trends and Strategies: Best Practices for Reopening NJ Libraries
<https://docs.google.com/document/d/1kR5nSW4XuCdIjSt3rGmrkwV4PxxJkTfvmhPIFoOmvk/edit>

Approved by Moorestown Library Board of Trustees 5.27.2020