

Moorestown Library Board of Trustees Meeting

Moorestown, NJ 08057

OFFICIAL ACTION

Meeting Agenda

July 22, 2020

7:00 PM

Members in attendance: Dee Bertino, Jamie Boren, Joan Serpico, Beth Misselhorn, Mary McMahon, Tom Merchel (arrived at 7:04pm), Micki Ginsberg

Members not in attendance: Caroline Joyce, Susan LaGatta, Jackie Brownell

The meeting was called to order at 6:59pm by Ms. Bertino.

Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act”
by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page

The above posting, filing and mailing having taken place on the 17th day of July 2020.

Public Comment

None

Meeting Minutes

A motion was made by Ms. McMahon and seconded by Ms. Ginsberg to accept the minutes of the meeting on June 22, 2020

VOTE: 5-0

ABSTAIN: -

Financial Discussions

Ms. McMahon questioned the travel and conference fees expenditure of \$150.00. Ms. Serpico advised it was the cost of the Annual NJLA membership fee for Jenn Dunne.

1. Cash Disbursements Analysis Report

A motion was made by Ms. Boren and seconded Ms. McMahon to approve the Cash Disbursements Analysis Report.

VOTE: 5-0

2. Cash Receipts Analysis Report

A motion was made by Ms. Ginsberg and seconded by Ms. Misselhorn to approve the Cash Receipts Analysis Report.

VOTE: 5-0

3. June 2020 Budget Statement

A motion was made by Ms. McMahon and seconded by Ms. Ginsberg to approve the June 2020 Budget Statement.

VOTE: 5-0

4. Invoices in Excess of \$2,000.00

None

***Mr. Merchel joined the meeting.**

Directors Report

See Attached.

Ms. Boren asked if employees are still working in teams. Ms. Serpico advised the board that they are no longer working in teams.

Ms. Boren asked if after the original onslaught of book returns that needed to be re-shelved after quarantining, how the staff was managing. Ms. Serpico said that it was initially a huge undertaking, but now was able to be managed by the staff that would normally handle this task.

CORRECTION TO THE DIRECTORS REPORT:

Expanded hours for August should read as follows:

Wednesday 9:30am – 8:30pm

Monday, Tuesday, Thursday Friday 9:30am – 4:30pm

Saturday 9:30 – 12:30pm

The FEMA Grant, if accepted, will reimburse for PPE, and related expenses. You must have spent at least \$3300.00 to be eligible.

Old Business

None

New Business/Trustee Comments

Ms. Ginsberg – When a staff member called her to let her know that her materials were ready for pick up, they left the wrong phone number to call back on her voice mail. She just wants to make sure the staff knows the correct number to give out, as to not cause trouble for patrons.

Ms. McMahon – A friend had advised her recently that on the Moorestown Township website still listed Joe as the Library Director. Mr. Merchel told Ms. Serpico to let Karen Daily know and that she could change it.

It was discussed whether we should have a meeting in August. Ms. Serpico would like to have one, as well as the members of the board present.

Public Comment

Lynne Schill – Friends of the Library

Jonathan had the idea of having a pop-up book sale in the lobby of the library. There would be “blind bags” by genre that you could buy for say \$5.00. they had recently accepted a very large donation (40 boxes of books) from a former resident of Moorestown, with a lot of war books. All of the board thinks this sounds like a wonderful idea!

Adjournment

A motion was made to adjourn the meeting by Ms. Boren at 7:38 pm and seconded by Ms. Ginsberg.

VOTE: 6-0

The next meeting is August 26, 2020 at 7:00pm.

FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.