

Moorestown Library Board of Trustees Meeting
Moorestown, NJ 08057
OFFICIAL ACTION
Meeting Agenda
June 30, 2021
7:00 PM

Members in attendance: Dee Bertino, Jamie Boren, Micki Ginsberg, Caroline Joyce, Christine Spirgel, Joan Serpico

Members not in attendance: Jackie Brownell, Mary McMahon, Beth Misselhorn, Tom Merchel,

The meeting was called to order at 7:01 pm by Mrs. Bertino.

Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page

The above posting, filing and mailing having taken place on the 21st day of June 2021.

Public Comment

Joan Bernstein – Thank you to the board for being able to sit in.

Meeting Minutes

A motion was made by Ms. Ginsberg and seconded by Ms. Spirgel to accept the minutes of the meeting on April 28, 2021.

VOTE: 5 – 0

ABSTAIN:

A motion was made by Ms. Joyce and seconded by Ms. Ginsberg to accept the minutes of the meeting on May 26, 2021.

VOTE: 5 – 0

ABSTAIN:

Financial Discussions

1. Cash Disbursements Analysis Report

A motion was made by Ms. Boren and seconded Ms. Spirgel to approve the Cash Disbursements Analysis Report.

VOTE: 5 - 0

2. Cash Receipts Analysis Report

A motion was made by Ms. Joyce and seconded by Ms. Boren to approve the Cash Receipts Analysis Report.

VOTE: 5 - 0

3. May 2021 Budget Statement

A motion was made by Ms. Ginsberg and seconded by Ms. Boren to approve the May 2021 Budget Statement.

VOTE: 5 - 0

4. Invoices in Excess of \$2,000.00

1. A motion was made by Ms. Joyce and seconded by Ms. Boren to approve an invoice from McNaughton/Brodart in the amount of \$4,188 in connection with the annual renewal of the McNaughton book rental program for 7/21-6/22.

VOTE: 5 - 0

2. A motion was made by Ms. Boren and seconded by Ms. Spirgel to approve an invoice from CFI (Corporate Facilities of NJ) in the amount of \$4,401.05 for the Reference Office furniture, installation and painting.

VOTE: 5 - 0

Directors Report

See Attached.

Old Business

Board Committees –

There will be 2 committees; “Strategic Plan” and “Others as Needed”

We are basically starting from scratch with strategic planning. Some of what they are offering is similar, but communicating with the public, now that covid restrictions are lifted is a big change. Those interested in serving on the a sub-committee should contact Joan or Dee to let them know. Up to 4 members of the board can serve on each committee.

New Business/Trustee Comments

Friends of Moorestown Library Meeting-

Ms. Spirgel attended the meeting. They have 3 resignations on their board they are looking to fill. They are looking to diversify their board. Mr. Eron is accepting nominations for new board members.

They will be putting a cart in the lobby as a mini book sale cart for the summer.

Friends Book Room is on hold until Mr. Aberant starts his position as Township Manager.

Public Comment / Trustees Comments

None

Adjournment

A motion was made to adjourn the meeting by Ms. Boren at 7:33pm and seconded by Ms. Sprigel.

VOTE: 5 – 0

The next meeting is Wednesday, July 28,2021 at 7:00pm.

FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

Director's report

June 2021

Library Hours beginning July 3:

(two extra evenings and summer hours on Saturday)

Mon-Thurs....9:30-9

Friday.....9:30-5

Saturday.....9:30-1 (Summer Saturday hours in effect July 3 - September 4)

New Jersey Library Association Conference – June 2-4:

- Kelly Flynn from *The Moorestown Sun* was awarded the New Jersey Library Association Journalism Award for her coverage of the Moorestown Library during the pandemic.
- Nine staff members attended the virtual conference.
- Library Director served on NJLA Conference Planning Committee and presented program entitled, *Lessons from Lockdown* – over 70 attendees.

Personnel:

- PT Adult Services Librarian position will be reposted in July with a September start date.

Building News:

- Furniture has returned from storage, most notably in the Quiet Reading Space.
- Library plans to have cloth chairs steam cleaned: est. \$775.
- Extra workspace has been added to the Reference Office.
- Patio umbrellas are available outside thanks to funding from the Friends.

Bank and Credit Card update:

- The transition from BBT to Republic Bank is complete. We are working with a new vendor for the credit card transactions including a new credit card machine.

Progress toward 2021 goals:

- **RFID project:** Over 61,000 items have been tagged.
- **Weeding:** Weeding continues in Fiction.
- **Public computers:** All PCs have been returned to the library floor from storage.
- **Friends Book Room:** Discussions continue between Friends, BOT and Moorestown Township to secure an understanding regarding the space.
- **Programs:** Virtual and outdoor programs will be offered in the summer including twice a week outdoor story times and monthly virtual concerts for adults. Patrons can participate in Summer Reading via ReadSquared.

