

Moorestown Library Board of Trustees Meeting
Moorestown, NJ 08057
OFFICIAL ACTION
Meeting Agenda
August 25, 2021
7:00 PM

Members in attendance: Kevin Aberant, Dee Bertino, Jamie Boren, Jackie Brownell, Micki Ginsberg, Caroline Joyce, Beth Misselhorn, Mary McMahon, Christine Spigel, Joan Serpico

Members not in attendance:

The meeting was called to order at 7:03 pm by Ms. Bertino.

Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page

The above posting, filing and mailing having taken place on the 26th day of July 2021.

Public Comment

None

Meeting Minutes

A motion was made by Ms. Joyce and seconded by Ms. Spigel to accept the minutes of the meeting on July 27, 2021.

VOTE: 8 - 0

ABSTAIN: Kevin Aberant

Financial Discussions

1. Cash Disbursements Analysis Report

A motion was made by Ms. Boren and seconded Ms. Misselhorn to approve the Cash Disbursements Analysis Report.

VOTE: 9 – 0

2. Cash Receipts Analysis Report

A motion was made by Ms. Ginsberg and seconded by Mr. Aberant to approve the Cash Receipts Analysis Report.

VOTE: 9 – 0

3. July 2021 Budget Statement

A motion was made by Mr. Aberant and seconded by Ms. Misselhorn to approve the July 2021 Budget Statement.

VOTE: 9 – 0

Directors Report

See Attached.

Old Business

Strategic Planning – Presentation by Library Development Solutions w/ Q&A
Presentation by Alan and Leslie Burger

Audit Presentation – Andrew Lee (Auditor) and Karen Campbell (Library)

New Business/Trustee Comments

Meetings will stay virtual for now.

Resolutions

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Public Comment / Trustees Comments

Adjournment

A motion was made to adjourn the meeting by Ms. Boren at 8:32pm and seconded by Ms. Ginsberg.

VOTE: 9 – 0

The next meeting is Wednesday, September 22, 2021 at 7:00pm.

FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

Director's report

August 2021

Personnel:

A new FT Youth Services Librarian and PT Adult Services Librarian have been chosen and are scheduled to start in September. We are currently advertising for a PT Youth Services Librarian since a PT staff member accepted the FT Youth Services Librarian position.

Friends of the Library:

- A Memorandum of Understanding regarding a Library Book Sale Room has been presented to the Friends of the Library for their review.
- A Friends of the Library Book Sale is scheduled to be held outdoors on September 17 & 18, 10 am – 4 pm, fill your own bag for \$5

Self Checkout:

The lease on the FlashScan self checkout machine has ended. The Bibliotheca self checkout machine will be installed once the books have been tagged. In the meantime, patrons will be directed to the Mobile Checkout feature via the Moorestown Library app as a self checkout option.

September is Library Card Sign-up Month:

The library worked with the Moorestown Business Association to reach out to Moorestown Businesses who would like to offer discounts or giveaways in September to customers who show a Moorestown Library Card. They include:

- *GCF Organizing LLC* - 25% off Introductory Coaching Around Organizing Challenges Package
- *Happy Hippo* – 10% off
- *Moorestown Hardware* - \$5 off a \$20 purchase OR a free cloth mask
- *Morrone, Kaye and Yucha Orthodontics* – Existing Patients: 10 points on their rewards card New Patients – free water bottle or t shirt
- *Ralph's Market* – 10% off breakfast or lunch
- *West Jersey Music Academy* – Free 30-minute lesson in guitar, piano, ukulele, violin, or voice.

In addition, a banner will be hung on Main Street encouraging library card sign-ups.

Volunteer Form:

The volunteer form has been updated and an online form is now available on the website.

Second Street Market:

The library will have a table at the Second Street Market at the Municipal Complex on September 9, 5-8 pm.