

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

October 26, 2016

7:00 PM

In Attendance:

D. Bertino **Y**

D. Blair **Y**

S. Carew **Y**

K. Cooper **Y**

K. Fischel **Y**

J. Galbraith **Y**

L. Gallo **Y**

C. Joyce **Y**

B. Lemaire **N**

G. Walton **Y**

Guests: Kristin Rothenberger

The meeting was called to order at 7:02 pm by Mr. Walton

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Faxing Sunshine Law Notice to the Courier Post and Township Clerk;
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 26th day of January 2016.

III Public Comment

N/A

IV Meeting Minutes

Regular Meeting, September 28, 2016

Moved by: Mr. Carew Second: Ms. Blair Vote: 8-0 to approve

There was a motion to amend the agenda to reflect the approval of the minutes from the May 25, 2016 and July 27, 2016 regular meetings.

Moved by: Mr. Carew Second: Ms. Blair Vote: 8-0 to amend the agenda

There was a motion to approve as read the minutes of the May 25, 2016 regular meeting

Moved by: Ms. Blair Second: Ms. Gallo Vote: 8-0 to approve as read

There was a motion to approve as read the minutes of the July 27, 2016 regular meeting

Moved by: Ms. Cooper Second: Ms. Blair vote: 8-0 to approve as read

V Financial Discussions

A. Monthly Financial Statements

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. September 2016 Budget Statements
- d. Invoices in excess of \$2,000.00
An invoice from Boopsie, Inc. in the amount of \$2,895.00 in connection with the annual subscription for maintenance, support and development of the library mobile app

A motion was made to amend the agenda to reflect the addition of an additional invoice from Envisionware, Inc. in the amount of \$2,025.00 in connection with software installed to facilitate wireless printing for the public from mobile devices.

Moved by: Ms. Cooper Second: Ms. Blair Vote 8-0 to amend.

A motion was made to approve the monthly financial statements and invoices.

Moved by: Ms. Blair Second: Ms. Cooper Vote: 8-0 to approve

VI Director's Report

Discussion of the written portion of the Director's report centered around the Director's proposal to replace the manually operated partition wall dividing the meeting rooms with an electrically operated unit, given the difficulties of operating the manual partition and the need for repairs. Mr. Galbraith presented a quote from the company for the cost of a new electric partition wall. A decision was tabled, pending further discussion.

Mr. Galbraith shared the 2017 1/3 mil appropriation figures issued by the state

Library, showing a projected decrease of 2.19% (\$34, 423.00) from the 2016 appropriation.

VII Old Business

A solution for the library's growing need for more bandwidth due to the proliferation of users with wireless and personal devices that rely on the service for internet access and wireless printing was discussed. In conjunction with Comcast installing a coax cable drop, we will also get a network modem that will be parsed into the public Wi-Fi network to boost bandwidth.

VIII New Business/Trustee Comments

Mr. Carew suggested going to Council for the 2017 budget to make up the in the 2017 library appropriation, and asked the Director to prepare a memorandum outlining what services and/or programming might be effected by a loss of \$34,000.00 for 2017. Mr. Galbraith will provide same.

IX Public Comment

N/A

X Closed Session

N/A

XI Adjournment

A motion was made to adjourn the meeting at 7:50 pm.

Moved by: Ms. Cooper Second: Ms. Blair Vote: 8-0 to adjourn

Next regular meeting is November 16, 2016 at 7 PM

Respectfully submitted,
Joseph Galbraith, Library Director.