

**Moorestown Library  
Board of Trustees Meeting  
Moorestown, NJ 08057**

**OFFICIAL ACTION**

**Meeting Minutes**

*April 26, 2017*

**6:30 PM**

**In Attendance:**

D. Bertino **Y**

D. Blair **Y**

K. Cooper **Y**

K. Fischel **Y**

J. Galbraith **Y**

L. Gallo **Y**

C. Joyce **Y**

B. Lemaire **N**

T. Merchel **N**

G. Walton **Y**

Guests: Denise DiBlasio

BEVCO Corporation: Stephen Weichert

**The meeting was called to order at 6:35 pm by Mr. Walton**

**I Open Public Meetings Act Statement**

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing Sunshine Law Notice to the Courier Post and Township Clerk
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 19th day of January 2017.

**II Public Comment**

**III Presentation from BEVCO**

Mr. Weichert reviewed the options available, and BEVCO’s role in providing vending machines for the library. There was discussion about the logistics for preparing the space. The director will reach out to the twp on the issue of prepping the space.

#### **IV Meeting Minutes**

##### **Regular Meeting, March 22, 2017**

A motion was made to approve the March 22, 2017 meeting minutes.

*Moved by: Ms. Cooper Second: Ms. Gallo: Vote: 7-0 to approve*

#### **V Financial Discussions**

##### **A. Monthly Financial Statements**

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. February Budget Statement
- d. Invoices in excess of \$2,000.00  
An invoice from Degler-Whiting, Inc. for \$23,670.00 in connection with the purchase and installation of an electronic partition wall.  
  
An invoice from DEMCO for \$2,933.00 in connection with the purchase of addition shelving for DVD collection  
  
An invoice from Brodart,Co. for \$4,188.00 (\$4,014.24) if paid within 60 days) in connection with the McNaughton Book rental service for July 2017 through June 2018.

Ms. Blair reviewed the April financial statements. A question was raised regarding the PERS expenditure. An answer was provided for same

A motion was made to approve the monthly financial statements and invoices

*Moved by: Ms. Bertino Second: Ms. Joyce Vote: 7-0 to approve*

#### **VI Director's Report**

Mr. Galbraith reviewed the written Director's Report for April, and answered questions on same.

Mr. Walton and Ms. Gallo departed the meeting at 7:30 pm.

#### **VII Old Business**

#### **VIII New Business/Trustee Comments**

Ms. Fischel asked questions about some of the line item expenses listed by Public works for library maintenance and support.

Mr. Galbraith requested a motion to proceed with electrical work on the new partition wall in the meeting rooms. Work to be completed by contractor based on best quote.

***Moved by: Ms. Fischel    Second:  
of Mr. Walton and Ms. Gallo)***

***Vote: 5-0 to approve (following departure***

**IX    Public Comment N\A**

**X    Closed Session N\A**

**XI    Adjournment**

A motion was made to adjourn the meeting at 7:50 pm.

***Moved by: Ms. Bertino    Second: Ms. Cooper    Vote: 5-0 to adjourn***

The next regular meeting of the Board of Trustees is May 24, 2017 at 7 pm