

**Moorestown Library  
Board of Trustees Meeting  
Moorestown, NJ 08057**

**OFFICIAL ACTION**

**Meeting Minutes**

*October 25, 2017*

**7:00 PM**

**In Attendance:**

D. Bertino **Y**

D. Blair **Y**

K. Cooper **Y**

K. Fischel **Y**

J. Galbraith **Y**

L. Gallo **Y**

C. Joyce **Y**

T. Merchel **Y**

S. Tosti **Y**

G. Walton **Y**

Guests: Maria Esche, Principal Librarian for Adult Services

**The meeting was called to order at 7:00 pm by Mr. Walton**

**I Open Public Meetings Act Statement**

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing Sunshine Law Notice to the Courier Post and Township Clerk
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 19th day of January 2017.

**II Public Comment**

**III Meeting Minutes**

**Regular Meeting, September 27, 2017**

A motion was made to approve the September 27, 2017 meeting minutes.

***Moved by: Ms. Cooper      Second: Ms. Bertino      Vote: 9-0 to approve as amended***

**IV Financial Discussions**

**A. Monthly Financial Statements**

- a. Cash Receipts

b. Cash Disbursement Analysis Report

c. September 2017 Budget Statement

d. Invoices in excess of \$2,000.00

An invoice from Demco Software in the amount of \$3,242.00 in connection with the annual contract for “Boopsie”, the software operates the library mobile app

Ms. Blair and Mr. Galbraith reviewed the financial statements, answered questions on same.

A motion was made to approve the monthly financial statements and invoices  
*Moved by: Ms. Blair                      Second: Ms. Fischel      Vote: 9-0 to approve*

**V      Director’s Report**

Mr. Galbraith reviewed the written Director’s Report and answered questions on same. In addition, Mr. Galbraith presented use statistics for various online library products currently being purchased by the library.

**VI      Old Business**

Ms. Gallo requested an update on the status of the Library/Township plan to increase bandwidth allocated to WiFi. Discussion ensued regarding that as well as ongoing communication issues between library staff and Township IT personnel. Ms. Esche made comments when asked by Board members.

**VII      New Business/Trustee Comments**

Due to scheduling and the timing of the upcoming Thanksgiving holiday, there was discussion about the fact that the next Library Board meeting would occur less than 3 weeks after the October meeting. the consensus agreement was that as such, the November meeting would be cancelled. The next regular meeting of the Board would take place on Wed. December 20, 2017 at 7:00 pm.

**VIII      Public Comment**

**IX      Resolutions**

**X      Closed Session**

**XI      Adjournment**

A motion was made to adjourn the meeting at 7:47 pm.  
*Moved by: Ms. Cooper      Second: Ms. Joyce      Vote: 9-0 to adjourn*

The next regular meeting of the Board of Trustees is Wed. December 20, 2017 at 7 pm