

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

February 22, 2017

7:00 PM

In Attendance:

D. Bertino **Y**

D. Blair **Y**

K. Cooper **N**

K. Fischel **Y**

J. Galbraith **Y**

L. Gallo **Y**

C. Joyce **Y**

B. Lemaire **N**

T. Merchel **Y**

G. Walton **Y**

The meeting was called to order at 7:00 pm by Mr. Walton

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing Sunshine Law Notice to the Courier Post and Township Clerk
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 19th day of January 2017.

II Public Comment N/A

III Meeting Minutes

Regular Meeting, January 25, 2017

A motion was made to approve the January 25, 2017 meeting minutes.

Moved by: Ms. Bertino

Second: Ms. Gallo

Vote: 7-0 to approve

IV Financial Discussions

A. Monthly Financial Statements

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. January Budget Statement
- d. Invoices in excess of \$2,000.00
An invoice from CENGAGE Learning in the amount of \$3,074.64 in connection with the calendar year 2017 renewal of the following database subscriptions: *Artemis Literary Sources, Literature Research Center, Lit Finder.*

Ms. Blair reviewed the cash receipts and disbursement statements as well as the monthly budget statement. Mr. Galbraith introduced the invoice as referenced above.

A motion was made to approve the monthly financial statements and invoices
Moved by: Ms. Bertino Second: Ms. Joyce Vote: 7-0 to approve

VI Director's Report

Mr. Galbraith reviewed his written Director's Report and answered questions on same.

VII Old Business

Proposal regarding sick time donation

Board members discussed the pros and cons of adopting a policy of employees donating excess sick time accruals to employees faced with serious illness who have exhausted their own allocation. The proposal was tabled without action.

(Ms. Fischel departed the meeting at 7:45 pm)

VIII New Business/Trustee Comments

Ms. Blair brought to the Board's attention a complaint from a resident regarding the inconsistent functionality of the handicap access door button. Same resident also expressed concern about access to the drive up book drop if there is a parked vehicle in the first spot to the left of the book drop.

IX Public Comment N/A

X Closed Session N/A

XI Adjournment

A motion was made to adjourn the meeting at 8:05 pm.

Moved by: Ms. Blair Second: Ms. Gallo Vote: 7-0 to adjourn

The next regular meeting of the Board of Trustees is March 22, 2017 at 7 pm