

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL ACTION

Meeting Minutes

July 26, 2017

7:00 PM

In Attendance:

D. Bertino **Y**

D. Blair **Y**

K. Cooper **N**

K. Fischel **Y**

J. Galbraith **Y**

L. Gallo **N**

C. Joyce **Y**

T. Merchel **Y**

S. Tosti **Y**

G. Walton **Y**

Guests: Jennifer Dunne

The meeting was called to order at 7:02 by Mr. Walton

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing Sunshine Law Notice to the Courier Post and Township Clerk
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 19th day of January 2017.

Mr. Walton introduced Dr. Susan Tosti, newest Board member, representing Moorestown Schools.

II Public Comment

N/A

III Meeting Minutes

Regular Meeting, June 28, 2017

A motion was made to approve the June 28, 2017 meeting minutes.

Moved by: Ms. Blair Second: Mr. Walton Vote: 5-2 to approve (2 abstain: Merchel & Tosti)

IV Financial Discussions

A. Monthly Financial Statements

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. June 2017 Budget Statement
- d. Invoices in excess of \$2,000.00

An invoice from Demco, Inc. in the amount of \$6,825.81 in connection with the replacement of the outdoor book return that was destroyed in an accident.

An invoice from Demco Software in the amount of \$3,242.00 in connection with the annual license and maintenance for “Boopsie”, the library mobile app software.

Ms. Blair and Mr. Galbraith reviewed the financial statements. Mr. Galbraith pointed out line items in the budget statement and explained why they were there. Mr. Galbraith reviewed the two invoices presented for payment.

A motion was made to approve the monthly financial statements and invoices
Moved by: Ms. Fischel Second: Ms. Joyce Vote: 7-0 to approve

Ms. Joyce departed the meeting at 7:30 pm

V Director’s Report

Mr. Galbraith reviewed the written Director’s report and answered questions on same

VI Old Business

Library Café

Mr. Galbraith reviewed progress up until now, and asked Mr. Merchel if monies were available to prepare the space.

VII New Business/Trustee Comments

Proposed language changes to Internet use policy and exhibits policy

Mr. Galbraith presented proposed changes in policies to the Board and answered questions on same.

A motion was made to approve language changes as presented

Moved by: Ms. Fischel Second: Ms. Bertino Vote: 6-0 to approve

VIII Public Comment

N\A

IX Closed Session N\A

Moved by: Second: Vote:

X Adjournment

A motion was made to adjourn the meeting at 8 pm.

Moved by: Ms. Blair Second: Ms. Fischel Vote: 6-0 to adjourn

The next regular meeting of the Board of Trustees is Wed. Sept. 27, 2017 at 7 pm