

**Moorestown Library  
Board of Trustees Meeting  
Moorestown, NJ 08057**

**OFFICIAL ACTION**

**Meeting Minutes**

*January 23, 2019*

**7:00 PM**

**In Attendance:**

D. Bertino **Y**  
J. Boren **Y**  
J. Brownell **Y**  
J. Galbraith **Y**  
M. Ginsberg **N**  
C. Joyce **Y**  
S. LaGatta **Y**  
M. McMahan **Y**  
B. Misselhorn **Y**  
T. Neff **Y**

**The meeting was called to order at 7:06 pm by Mr. Galbraith**

- I Open Public Meetings Act Statement** (read by Mr. Galbraith)  
“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:
1. Posting a notice on the bulletin board at the Library & Municipal complex
  2. Emailing a notice to the Philadelphia Inquirer
  3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2019.

**II Introductions, Welcome, Swearing in of new Board members, nominations and elections of Trustee Officers for 2019.**

Mr. Galbraith welcomed everyone to the first meeting of 2019, swore in new member, Mary McMahan. Mr. Galbraith then opened the floor for nominations for Board officers for 2019.

- A. President:** Ms. Joyce nominated **Deanne Bertino** for President.  
The nomination was seconded by Ms. Boren. Vote: 8-0 to elect.
- B. Secretary:** Ms. Bertino nominated **Jamie Boren** for Secretary.  
The nomination was seconded by Ms. Misselhorn. Vote 8-0 to elect.
- C. Treasurer:** Ms. Bertino nominated **Caroline Joyce** for Treasurer.  
The nomination was seconded by Ms. Boren. Vote 8-0 to elect.

### **III Public Comment**

### **IV Meeting Minutes**

#### **Regular Meeting, November 28, 2018 & December 19, 2018**

A motion was made to approve the November 28, 2018 & December 19, 2018 meeting minutes.

*Moved by: Ms. Boren          Second: Ms. Brownell          Vote: 8-0 to approve 11/28*

*Moved by: Ms. Brownell      Second: Ms. LaGatta          Vote: 8-0 to approve 12/19*

### **V Financial Discussions**

#### **A. Monthly Financial Statements**

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. December Year End Budget Statement
- d. Invoice(s) in excess of \$2,000.00

Mr. Galbraith reviewed the financial statements along with an explanation regarding the deficit. Slight deficit was due to the non-receipt of the annual PCSA check from the state. Mr. Galbraith has been working with the State Library to expedite the release of the check.

A motion was made to approve the monthly financial statements and invoices

*Moved by:*

*Second:*

*Vote:*

### **VI Director's Report**

Mr. Galbraith reviewed the written Director's Report and answered questions on same.

### **VII Old Business**

Discussion regarding path forward re: a café in the library. It was decided that It would be vetted again and if a workable solution is not found, the issue will be tabled once and for all.

### **VIII New Business/Trustee Comments**

2019 Operating budget: being prepared. Awaiting projected health insurance premium rates from Township CFO

**IX Resolutions**

Resolution 1-2019, renaming the “New Jersey Room” the Maria Esche Special Collections Room, effective March 1, 2019

*Moved by: Ms. LaGatta Second: Ms. Joyce Vote: 8-0 to approve*

**X Public Comment**

**XI Closed Session**

**XII Adjournment**

A motion was made to adjourn the meeting at 8:35 PM.

*Moved by: Ms. McMahon Second: Ms. Boren Vote: 8-0 to adjourn*

The next regular meeting of the Board of Trustees is February 27, 2019 at 7 pm