

**Moorestown Library  
Board of Trustees Meeting  
Moorestown, NJ 08057**

**OFFICIAL ACTION**

**Meeting Minutes**

*February 27, 2019*

**7:00 PM**

**In Attendance:**

D. Bertino **Y**  
J. Boren **Y (arrived at 7:27)**  
J. Brownell **Y**  
J. Galbraith **Y**  
M. Ginsberg **Y**  
C. Joyce **Y**  
S. LaGatta **Y**  
M. McMahan **N**  
B. Misselhorn **Y**  
T. Neff **N**

**The meeting was called to order at 7:02 pm by Ms. Bertino**

**I Open Public Meetings Act Statement**

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2019.

**III Public Comment**

N/A

**IV Meeting Minutes**

**Regular Meeting, January 23, 2019**

A motion was made to approve the January 23, 2019 meeting minutes

***Moved by: Ms. Brownell Second: Ms. Misselhorn Vote: 6-0 to approve as amended.***

**V Financial Discussions**

## **A. Monthly Financial Statements**

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. January Budget Statement
- d. Invoice(s) in excess of \$2,000.00  
An invoice from CENGAGE Learning in the amount of \$3,389.79 in connection with the annual renewal of the Literature Resource and Lit Finder databases.

Two invoices from Innovative Interfaces Inc., in the amount of \$28,099.62 in connection with costs associated with a migration from server based software to cloud hosted software and the upgrade to Sierra from the Millennium platform of the library integrated library system.

A motion was made to approve the monthly financial statements and invoices

*Moved by: Ms. Joyce                      Second: Ms. Brownell                      Vote: 6-0 to approve*

## **VI Director's Report**

Mr. Galbraith reviewed the written Director's report and answered questions on same.

## **VII Old Business**

Trustees discussed and reviewed options and logistics as to what type of café situation would be appropriate (if any) at the library. Consensus opinion was to vet the concept again and if no viable solution is found, consider other options for use of the space.

## **VIII New Business/Trustee Comments**

Board President Bertino reviewed her meeting with Library Friends Board President Karen Olejarz. They discussed the café space and the idea of hosting a joint fund raising event.

## **IX Public Comment**

Keith Quinton, a member of the Friends Board of Trustees, commented on on discussions held between the Library Board President and the Friends Board President. He is happy to see the possibility of closer collaborations between the two groups.

**X Closed Session**

A motion was made to enter into closed session the purpose of discussion of matters relating to personnel.

*Moved by: Ms. Bertino Second: Ms. Ginsberg Vote: 7-0*

A motion was made to exit closed session and return to a public meeting

*Moved by: Ms. Boren Second: Ms. Ginsberg Vote: 7-0*

Due to the nature of the discussions during closed session, there is nothing to report to the public.

**XI Adjournment**

A motion was made to adjourn the meeting at 7:59 PM.

*Moved by: Ms. Boren Second: Ms. Misselhorn Vote: 7-0 to adjourn*

The next regular meeting of the Board of Trustees is March 27, 2019 at 7 pm