

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

**OFFICIAL ACTION
Meeting Minutes
October 28, 2019
5:30pm**

Attendance: D. Bertino **Y**
J. Boren **Y**
J. Brownell **Y**
J. Galbraith **N**
M. Ginsberg **Y**
C. Joyce **Y**
S. LaGatta **Y**
M. McMahon **Y**
B. Misselhorn **Y**
T. Neff **Y**

The meeting was called to order at 5:33pm by Mrs. Bertino.

Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 11th day of January 2019.

Minutes:

Approval of the minutes for the September 25, 2019 meeting.

Motion to approve: S. LaGatta

2nd: C. Joyce

Vote: 9-0 to approve

Financial:

An invoice from Demco Software in the amount of \$3,404.10 in connection with the annual renewal of “Boopsie”, the library mobile app platform.

Motion to approve: J. Boren

2nd: T. Neff

Vote: 9-0 to approve

An invoice from Verrex in the amount of \$7,470.00 in connection with the re-writing and re-commissioning of the software codes that operate the library meeting rooms

A/V systems (note that this project was pre-approved at the Sept. 25, 2019 Board meeting). Payment will not be sent until work is completed.

Vote: 9-0 to approve

An invoice from EBSCO Information Services in the amount of \$2,264.55 in connection with the annual renewal of Auto Repair Source, the electronic database for foreign and domestic automobile maintenance.

Motion to approve: M. McMahon

2nd: M. Ginsberg

Vote: 9-0 to approve

Directors Report:

Ms. Bertino suggested holding off on any lengthy discussion regarding the director's report since the director was not present to answer any questions.

November 13th meeting – Keep meeting the 13th. Change the meeting time 6:00pm. Please notice accordingly.

December Meeting scheduled for December 18, 2019 to be discussed at the November meeting.

Old Business:

Friends of the Library fundraiser was very nice and well attended. They plan to try to make it an annual event. We as a board hope to work on a fundraiser for the spring.

Public Comment:

Mr. Cephas Green -

Mr. Green is pleased with the large number of children he sees utilizing the children's library and he thinks that Jenn is doing a very good job. He hopes to see his choice (Jenn) selected as the new Executive Director, unless the board finds a better person to fill the position.

Mrs. Bertino thanked Mr. Green for his input and for coming out to the meeting.

Move to Closed session:

Motion: J. Boren

2nd: C. Joyce

Closed Session:

Discussion regarding executive director position and Joe's retirement.

A second round of interviews will be conducted with the full board. Mrs. Bertino will contact MaryAnn Knell to schedule with the candidates. Looking to hold next week in the evening.

Move to Open Session:

Motion: C. Joyce
2nd: S. LaGatta

T. Neff left the meeting.

The staff of the library has requested money to pay for a retirement lunch in honor of Joe. The lunch will be held at Luna Y Sol on November 17, 2019. Mrs. Joyce has discussed with the staff and Luna Y Sol the cost of the lunch. Mrs. Bertino has recommended that the board approve an amount not to exceed \$1000.00 for lunch.

Motion: M. McMahon
2nd: M. Ginsberg
Vote: 8-0 to approve

T. Neff returned to the meeting.

Discussion regarding possible dates for a second interview of the top 3 candidates from the Executive Director interviews. By a show of hands for the week of 11/4/2019:

Monday, 11/4/2019 - Ms. LaGatta has a conflict. Mrs. Misselhorn has a conflict.

Tuesday, 11/5/2019 - Ms. Ginsberg has a conflict, but may be able to make it work. Mrs. Joyce has a conflict.

Mrs. Joyce is less concerned about her attendance since she has met all of the candidates, so an attempt will be made to select Tuesday, as the rest of the Board should be in attendance. With Monday as a strong alternative.

Move to Close:

Motion: J. Brownell
2nd: B. Misselhorn