

**Moorestown Library  
Board of Trustees Meeting  
Moorestown, NJ 08057**

**OFFICIAL ACTION**

**Meeting Minutes**

*November 13, 2019*

**6:00 PM**

**In Attendance:**

D. Bertino **Y**  
J. Boren **Y**  
J. Brownell **Y**  
J. Galbraith **Y** (with the exception of closed session)  
M. Ginsberg **N**  
C. Joyce **Y**  
S. LaGatta **Y**  
M. McMahan **Y**  
B. Misselhorn **Y**  
T. Neff **Y**

**The meeting was called to order at 6:02 PM by Ms. Bertino**

**I Open Public Meetings Act Statement**

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library & Municipal complex
2. Emailing a notice to the Philadelphia Inquirer
3. Posting on the Library Board web page

All of the above posting, filing and mailing having taken place on the 6th day of November 2019.

**II Public Comment**

**III** There was a motion enter closed executive session for the purpose of discussing matters relating to personnel. Mr. Galbraith exited the meeting at this point.

***Moved by: Ms. Boren Second: Ms. Misselhorn Vote: 8-0 to enter closed Session***

Board members re-entered public portion of the meeting at 6:45 pm.

There was a motion made to approve the hire of a new Library Director at the salary discussed in closed session

*Moved by: Ms. Bertino      Second: Ms. Joyce*

Upon roll call vote of members in attendance the motion was carried 8-0 to approve.

Ms. Joyce departed the meeting at 6:50 PM and Mr. Galbraith rejoined the meeting

#### **IV Meeting Minutes**

##### **Regular Meeting, October 23, 2019**

A motion was made to approve the meeting minutes

*Moved by: Ms. Misselhorn    Second: Ms. McMahon    Vote: 8-0 to approve*

#### **V Financial Discussions**

##### **A. Monthly Financial Statements**

- a. Cash Receipts
- b. Cash Disbursement Analysis Report
- c. October 2019 Budget Statements
- d. Invoice(s) in excess of \$2,000.00  
An invoice from Envisionware in the amount of \$2,485.21 in connection with the replacement of a coin/bill collection machine with “end of life” replacement coverage, at the public computer print station.  
A motion was made to approve the invoice as presented  
*Moved by: Ms. McMahon    Second: Ms. LaGatta    Vote: 7-0 to approve*

Mr. Neff asked a question on line 400 on the income portion of The October cash receipts statement. Mr. Galbraith responded that he would investigate and follow up.

A motion was made to approve the monthly financial statements.  
*Moved by: Ms. Boren    Second: Ms. Misselhorn    Vote: 7-0 to approve*

#### **VI Director’s Report**

Mr. Galbraith reviewed the written Director’s Report and answered questions on same.

#### **VII Old Business**

**VIII New Business/Trustee Comments**

Members in attendance discussed changing the time of the scheduled meeting on December 18 from 7 pm to 6 pm. Consensus was to move the meeting to 6 pm. They further discussed the possibility of moving all future meetings to an earlier start rather than waiting until 7 pm.

**IX Public Comment**

**X Adjournment**

A motion was made to adjourn the meeting at 7:40 pm.

*Moved by: Ms. Boren Second: Ms. Misselhorn Vote: 7-0 to adjourn*

The next regular meeting of the Board of Trustees is December 18, 2019 at 6 pm