

Moorestown Library Board of Trustees Meeting
Moorestown, NJ 08057
OFFICIAL ACTION
Meeting Agenda
September 23, 2021
7:00 PM

Members in attendance: Kevin Aberant, Dee Bertino, Jamie Boren, Jackie Brownell, Micki Ginsberg, Caroline Joyce, Beth Misselhorn, Mary McMahon, Christine Spigel, Joan Serpico

Members not in attendance:

The meeting was called to order at 7:00pm by Ms. Bertino.

Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page

The above posting, filing and mailing having taken place on the 20th day of September 2021.

Public Comment

None

Meeting Minutes

Tabled

Financial Discussions

1. Cash Disbursements Analysis Report

A motion was made by Mr. Aberant and seconded Ms. Ginsberg to approve the Cash Disbursements Analysis Report.

VOTE: 9-0

2. Cash Receipts Analysis Report

A motion was made by Mr. Aberant and seconded by Ms. Ginsberg to approve the Cash Receipts Analysis Report.

VOTE: 9-0

3. August 2021 Budget Statement

A motion was made by Ms. Misselhorn and seconded by Mr. Aberant to approve the August 2021 Budget Statement.

VOTE: 9-0

Directors Report

See Attached.

Old Business

Strategic Plan – A motion was made by Ms. Bertino and Seconded by Ms. Boren to retain Library Development Solutions as the consultant to create a strategic plan for the Moorestown Library.

VOTE: 9-0

*A request was made to get a line-item estimate of the costs for the strategic plan.

Memorandum of Understanding Regarding Use of Library Book Sale Room –

After some discussion, some of the language will be change and the memorandum will be present to Town Council as soon as possible in order to move the project along.

New Business/Trustee Comments

Proposed Personnel Manual Changes –

Effective January 1, 2022, all permanent part time employees will be entitled to earn vacation time on a pro-rated basis, not just those hire prior to January 1, 2019.

The Personal Leave Policy will remain unchanged.

Resolutions

See Attached.

Public Comment / Trustees Comments

Adjournment

A motion was made to adjourn the meeting by Ms. Boren at 8:07pm and seconded by Ms. Joyce.

VOTE: 9-0

The next meeting is Wednesday, October 27, 2021 at 7:00pm.

FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

Director's report

September 17, 2021

Personnel:

Barb Napolioli was promoted to a full-time Youth Services Librarian from part-time after the Robin Guenther retired at the end of August. Jean Lacovarra was hired as a part-time Adult Services Librarian. The search for a part-time Youth Services Librarian continues.

Friends of the Library:

A Memorandum of Understanding regarding a Library Book Sale Room has been reviewed by the Friends and a draft has been presented to the township manager for his consideration.

Summer Reading:

Summer reading was a big success with a 157% increase in participation and 114% increase in books read. (Total participation in 2020: 257 Total books read in 2020: 2,684)

Summer Reading	Active Participants	Books
Preschool	116	150
New Reader	142	1400
Children's Program	192	3136
Teen Program	42	454
Adult Program	168	595
Total	660	5,735

Study Rooms:

The study rooms are open to the public and available for use. Rooms can be reserved online or by contacting library staff.

Weeding project is completed for the circulating collection. Reference collection will be reviewed next.

Programs:

Virtual and outdoor programs continue. Highlights included outdoor story times, *1000 Books Before Kindergarten* party, virtual chair yoga and NJ history programs. Youth Services will continue providing Story Time @ Home to accommodate families who cannot attend in-person story times.

Promotional events:

The library had a table at the Second Street Market at the Municipal Complex on Sept 9, 5-8 pm and will attend future monthly markets. The library will also have a table at Autumn in Moorestown. Head of Youth Services performed 3 story times in August at Childtime Child Care Center. The Director will be speaking at the Moorestown Morning Rotary on Sept 29th.

RESOLUTION NO. 2021-4

RESOLUTION AUTHORIZING MOORESTOWN LIBRARY TO SELL SURPLUS ON GOVDEALS

WHEREAS, the Moorestown Library is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Library is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, by the Moorestown Library Board of Trustees, County of Burlington, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com.
- (2) The sale will be conducted online, and the address of the auction site is govdeals.com
- (3) The sale is being conducted pursuant to Electronic Procurement Rules. R.2021 d.031 (53 N.J.R. 501(a))
- (4) A list of the surplus property to be sold is attached as attachment A.
- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of said surplus property.
- (6) The Library reserves the right to accept or reject any bid submitted.

I hereby certify that the within Resolution was adopted at the meeting of the Moorestown Library Board of Trustees held on September 23, 2021.

**BOARD OF TRUSTEES
MOORESTOWN LIBRARY**


JAMIE BOREN, SECRETARY


DEANNE BERTINO, PRESIDENT

	MOTION	AYE	NAY	ABSTAINED	ABSENT
Deanne Bertino		x			
Jamie Boren		x			
Jackie Brownell		x			
Micki Ginsberg	x	x			
Caroline Joyce		x			
Mary McMahan		x			
Beth Misselhorn	2nd	x			
Christine Spirgel		x			
Kevin Aberant		x			