

Moorestown Library Board of Trustees Meeting
Moorestown, NJ 08057
OFFICIAL ACTION
Meeting Agenda
November 17, 2021
7:00 PM

Members in attendance: Micki Ginsberg, Caroline Joyce, Beth Misselhorn, Mary McMahon, Christine Spigel, Joan Serpico

Members not in attendance: Kevin Aberant, Dee Bertino, Jamie Boren, Jackie Brownell

The meeting was called to order at 7:02 pm by Ms. Joyce.

Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page

The above posting, filing and mailing having taken place on the 15th day of November 2021.

Public Comment

None

Meeting Minutes

A motion was made by Ms. Spigel and seconded by Ms. Ginsberg to accept the minutes of the meeting on October 27, 2021.

VOTE: 5-0

Financial Discussions

1. Cash Disbursements Analysis Report

A motion was made by Ms. McMahon and seconded Ms. Joyce to approve the Cash Disbursements Analysis Report.

VOTE: 5-0

2. Cash Receipts Analysis Report

A motion was made by Ms. Ginsberg and seconded by Ms. Misselhorn to approve the Cash Receipts Analysis Report.

VOTE: 5-0

3. October 2021 Budget Statement

A motion was made by Ms. McMahon and seconded by Ms. Ginsberg to approve the October 2021 Budget Statement.

VOTE: 5-0

4. Invoices in Excess of \$2,000.00

1. A motion was made by Ms. Spirgel and seconded by Ms. Joyce to approve an invoice from EBSCO for \$8,268.31 for annual magazine subscription renewal.

VOTE: 5-0

2. A motion was made by Ms. Ginsberg and seconded by Ms. McMahon to approve an invoice from Millennium Communications for \$4,586.96 for a replacement switch.

VOTE: 5-0

3. A motion was made by Ms. McMahon and seconded by Mrs. Ginsberg to approve an invoice from Library Development Solutions for \$7,500 for payment due upon signing contract for strategic plan.

VOTE: 5-0

Directors Report

See Attached.

Old Business

None

New Business/Trustee Comments

2022 Holiday Schedule

A motion was made by Ms. Spirgel and seconded by Ms. McMahon to approve the 2022 Holiday Schedule.

VOTE: 5-0

Resolutions

None

Public Comment / Trustees Comments

G. Samson asked if Zoom meetings could continue even when we are meeting in person.

Adjournment

A motion was made to adjourn the meeting by Mrs. Ginsberg at 7:39 pm and seconded by Ms. Joyce.

VOTE: 5-0

The next meeting is Wednesday, December 15, 2021 at 7:00pm.

FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

Director's report

November 17, 2021

Staff:

- A PT Library Assistant position will be vacated in the Children's Department as of November 19. We plan to fill it with a PT Children's Librarian.
- All staff participated in staff training on November 11. Training featured a presentation from veteran NJ Librarian, Cindy Czesak. In addition, library staff member Barb Napoliello shared what she learned from a recent workshop on Diversifying Library Collections. Staff participated in activities associated with both and worked on 2022 goals by department.

Friends of the Library:

- Coffee Table Book and Media Sale - Saturday, November 27 10 am – 4 pm
- Library Book Sale Room – Town Council adopted Resolution No. 278-2021 Authorizing the Mayor of the Township of Moorestown to Sign Memorandum of Understanding Regarding Use of Library Book Sale Room.
- Grace Construction is re-evaluating the cost estimate and schedule for beginning work.

Promotional events:

Staff promoted library programs and services at Second Street Market on November 11.

Partnerships:

Lions Heart held a Halloween Candy Collection for the Ronald McDonald House on November 1 outside the library. They will be collecting new stuffed animals on Saturday, November 20 in the library lobby and will leave a box for donations until December 3.

Reminder:

NJ Statutes Annotated (15:21-2.3): members of the board must have received a minimum of seven total hours of library-related education annually to qualify for state aid. Four and a half hours have been completed so far.