

**Moorestown Library  
Board of Trustees Meeting  
111 West Second Street, Suite 2  
Moorestown, NJ 08057**

**OFFICIAL ACTION**

**Meeting Agenda**

**December 14, 2021 (rescheduled)**

**7:00 PM**

**I. Open Public Meetings Act Statement**

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex.
2. Emailing a notice to the Burlington County Times, Courier Post and Philadelphia Inquirer.
3. Posting on the Library Board web page.
4. Filing a copy of the agenda in the Director’s Office.

The above posting, filing, and mailing having taken place on the 13th day of December 2021.

**II. Public Comment**

**III. Meeting Minutes**

Minutes of the regular meeting of November 17, 2021

**IV. Financial Discussions**

**A. Cash Disbursements Analysis Report**

**B. Cash Receipts Analysis Report**

**C. November 2021 Budget Statement**

**D. Invoices in Excess of \$2,000.00**

- An invoice from Innovative Interfaces, Inc in the amount of \$39,580.75 in connection with the annual renewal of the maintenance contract for Sierra library operating system software for 2022 (March 1, 2022-February 28, 2023) The balance can be moved to pay for Polaris once it is implemented.
- An invoice from ProQuest, LLC in the amount of \$2,500.00 in connection with the Syndetics Unbound upgrade package for catalog enhancement.

**V. Director's Report**

**VI. Old Business**

- A. 2022 Holiday schedule (revised)
- B. Strategic planning – planning committee, scheduling meetings

**VII. New Business**

- A. Setting 2022 Board of Trustees Meeting schedule
- B. Preapproval – Polaris (replacement ILS) \$49,450 annual fee with 3.5% increase a year, (Sierra is currently \$42,775.76 with 5% increase each year.)
- C. Budget subcommittee

**VIII. Resolutions**

- A. Resolution 2021-5 - Reserving funds for Capital Projects

**IX. Public Comment**

**X. Closed Session**

**XI. Adjournment**

The next scheduled regular meeting is Wed. January 19, 2022, at 7:00 pm

**FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA**

*If you require special accommodation, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodation may be made.*