

Moorestown Library Board of Trustees Meeting
Moorestown, NJ 08057
OFFICIAL ACTION
Meeting Minutes
March 22, 2023 7:00 PM

Members in attendance: Kevin Aberant, Jamie Boren, Jackie Brownell, Micki Ginsberg, Mary McMahon, Beth Misselhorn, *Joan Serpico - Director*

Members not in attendance: Joan Bernstein, Caroline Joyce, Christopher Keating

The meeting was called to order at 7:02 pm by Ms. Boren.

Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page

The above posting, filing, and mailing having taken place on the 20th day of March 2023.

A moment of silence was followed by the Pledge of Allegiance.

Public Comment

None

Meeting Minutes

A motion was made by Mr. Aberant and seconded by Ms. McMahon to accept the minutes of the meeting on February 22, 2023

VOTE: 6 – 0

Financial Discussions

1. Cash Disbursements Analysis Report

A motion was made by Mr. Aberant and seconded Ms. Misselhorn to approve the Cash Disbursements Analysis Report.

VOTE: 6 – 0

2. Cash Receipts Analysis Report

A motion was made by Mr. Aberant and seconded by Ms. McMahon to approve the Cash Receipts Analysis Report.

VOTE: 6 – 0

3. February 2023 Budget Statement

A motion was made by Mr. Aberant and seconded by Ms. Ginsberg to approve the February 2023 Budget Statement.

VOTE: 6 – 0

4. Invoices in Excess of \$2,000

A motion was made by Ms. McMahon and seconded by Mr. Aberant to approve an invoice from Faronics in the amount of \$2492.44 in connection with Deep Freeze, WinSelect, implementation training and support.

VOTE: 6 – 0

Directors Report

See Attached.

Old Business

None

New Business/Trustee Comments

Revised exhibits policy:

This item has been tabled to consider breaking the existing policy into two separate policies (one for bulletin boards and one for exhibits).

Resolutions

None

Public Comment / Trustees Comments

None

Adjournment

A motion was made to adjourn the meeting by Mr. Aberant at 7:24 pm and seconded by Ms. McMahon.

VOTE: 6 – 0

The next meeting is Wednesday, April 26, 2023 at 7:00pm.

FORMAL OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE OFFICIAL ACTION AGENDA

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

Director's report

March 22, 2023

Moorestown Friends of the Library

- Approved 2023 budget which includes continued support for collections (downloadable eBooks and audiobooks, hot spots, Kanopy, discovery/sensory packs, book group in a bag), tech support (summer reading software, self-check annual fees, museum key and lending key, volunteer software), furniture (meeting room furniture and outside umbrellas), prizes for reading challenges and increased funding for programming (YS and AS) and museum passes.

Winter Reading Challenge (Feb 1-28): 113 (33) participants and 704 (224) books read.

Teen Advisory Board: First TAB meeting was March 2.

Per Capita State Aid

- Application for Per Capita State Aid is completed. This reports 2022 statistics to the State Library.
- Formula for determining state aid:
 - $((\text{Population} * \text{Per Capita Rate}) * \text{Minimum Standard Reduction}) * \text{Proration Factor}$
 - 2022 was $(21,355)(1.25)(1)(0.4119426) = \$10,996$
- Correction:
 - An extra 2,036 digital items were borrowed in 2022 than reported in the January Directors Report.
 - *Items borrowed, downloaded, or streamed: 140,176 ~~138,140~~ (123,363) incl renewals 187,156 ~~185,120~~ (146,658)*
 - *Physical items borrowed: 112,462 (95,898) incl renewals: 159,442 (119,193)*
 - *Digital items borrowed: 27,714 ~~25,678~~ (26,465)*
 - *Overdrive: 10,952 (10,627)*
 - *Hoopla: 7,948 (7,406)*
 - *Book Flix: 2,775 ~~2,261~~ (3,465)*
 - *Teachables: 1,926 ~~1,079~~ (1,056)*
 - *True Flix: 1,248 ~~573~~ (2,272)*
 - *Tumblebooks: 282 (300)*
 - *Kanopy: 1,777 (1,342)*

National Library Week: April 23-29

- Monday – What's new in the library?
- Tuesday - National Library Workers Day – staff appreciation lunch and book themed shirts sponsored by Friends of the Moorestown Library
- Wednesday – New Museum Launch Party after morning story times
- Friday and Saturday – Friends of Library Book Sale (10am-4pm)
- Outreach– presentations proposed for town council and lunch Rotary