

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL MEETING MINUTES

April 26, 2023

7:00 P.M.

Members in attendance: Jamie Boren, Joan Bernstein, Jacqueline Brownell, Caroline Joyce, Christopher Keating, Mary McMahon, Beth Misselhorn, and Kevin Aberant.
Also present: Joan Serpico, Library Director.

Members not in attendance: Micki Ginsberg

I. Open Public Meetings Act Statement

Read by Jamie Boren.

II. Moment of Silence and Flag Salute

III. Public Comment

None.

III. Meeting Minutes

Minutes for Meeting of March 22, 2023: Motion to approve made by Kevin Aberant, seconded by Mary McMahon.
Motion passed 6-0-2.

IV. Financial Discussions

A. Cash Disbursements Analysis Report

Motion to approve made by Kevin Aberant, seconded by Mary McMahon.
Motion passed 8-0.

B. Cash Receipts Analysis Report

Motion to approve made by Kevin Aberant, seconded by Mary McMahon.
Motion passed 8-0.

C. March 2023 Budget Statement

Motion to approve made by Kevin Aberant, seconded by Caroline Joyce.
Motion passed 8-0.

D. Invoices in Excess of \$2,000.00

Invoice #1000292662 from OCLC for \$2,805.21 for the Capira app.

Motion to approve made by Kevin Aberant, seconded by Beth Misselhorn.
Motion passed 8-0.

V. Directors Report

See attached report.

VI. Old Business

None.

VII. New Business

Revised exhibits policy, bulletin board policy, and programming policy.

Motion to approve made by Kevin Aberant, seconded by Beth Misselhom.
Motion passed 8-0.

VIII. Resolutions

Resolution 2023-4 GovDeals.

Motion to approve made by Chris Keating, seconded by Caroline Joyce.
Motion passed 8-0 with roll call vote.

IX. Public Comment

None.

X. Closed Session

There was no closed session at this meeting.

XI. Adjournment

Motion to approve made by Mary McMahon, seconded by Kevin Aberant.
Motion passed 8-0.
Meeting ended at 7:35 p.m.

The next scheduled regular meeting is Wednesday, May 24, 2023 at 7:00 p.m.

**FORMAL OFFICIAL ACTION MAY BE TAKEN ON
ANY ITEM ON THE OFFICIAL ACTION AGENDA**

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

Director's report

April 26, 2023

Niche Academy

The how-to videos provided through our Niche Academy subscription are available on the library website.

Meeting room tech upgrade

Vendors have begun to visit the library to propose tech upgrades to the meeting room space. These would allow an improved (and safer) programming experience for patrons. Options to be considered include working ceiling mounted projectors that could be connected to devices via HDMI from the wall or a disc player in the closet, screen casting capabilities, microphones and assisted listening devices. When possible, existing equipment will be used.

Library Interiors

A representative from Library Interiors, a library design and furniture consultant recommended by the strategic plan consultants, toured the library with the Library Director, Head of Adult Services and Head of Youth Services. This will be followed by design and furniture suggestions to be provided by the company's designer. No fees are charged for consultations.

Notary Public

Greer Samson in the Circulation Department is now certified as a notary public, so the library has three on staff. We are hoping to add a Spanish speaking notary public in the coming months.

Volunteers

The library has enjoyed the support of an increased number of volunteers including 14 adults and over 100 teen volunteers who participate as their schedules allow. Volunteers will be thanked with a gift during National Library Week.

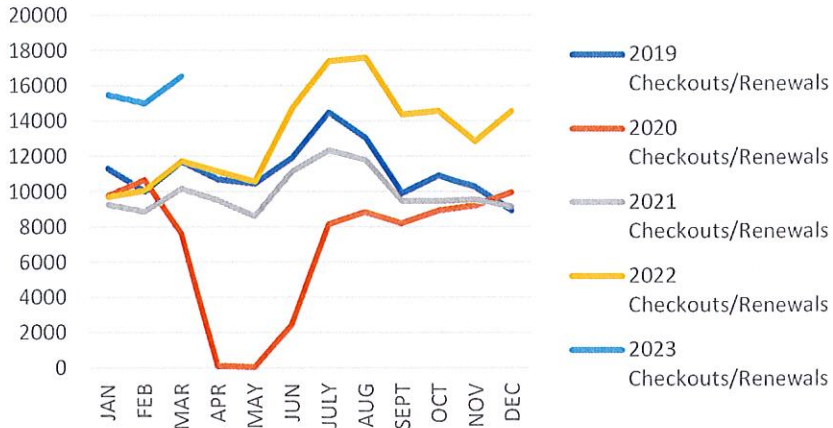
Programming highlights

Staff have been busy re-invigorating programming at the library. The public enjoyed NJ Maker Day including robot demonstrations, STEAM Saturdays, Literacy for Littles, story times, baby times, dance parties, book talks, movie screenings, historical lectures and clearing clutter advice.

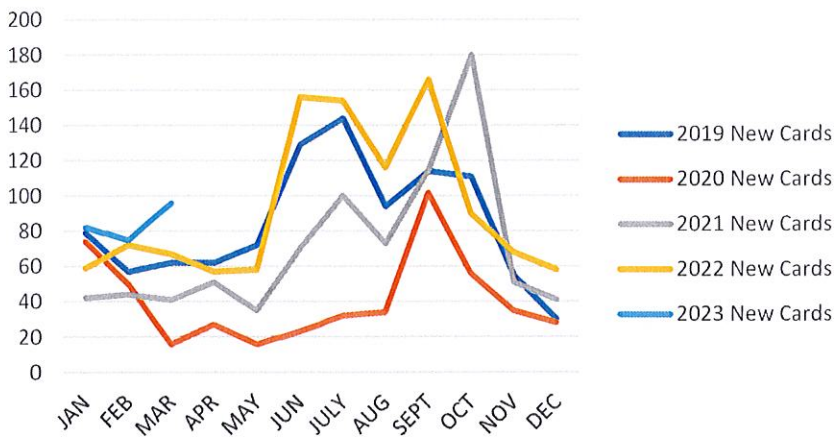
Filming at the Library

Local filmmaker Jaqueline Cross filmed a scene for her independent film *The Curse of the House of Atreus* at the library. Jen Dunne played a helpful librarian. Ms. Cross agreed to have a screening of the film for the public at the library when it is ready.

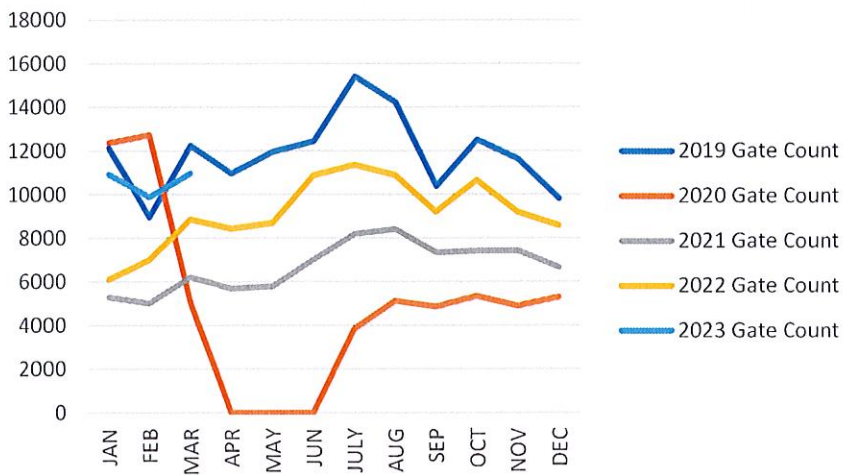
Checkouts/Renewals



New Cards



Gate Count



RESOLUTION NO. 2023-4

RESOLUTION AUTHORIZING MOORESTOWN LIBRARY TO SELL SURPLUS ON GOVDEALS

WHEREAS, the Moorestown Library is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Library is desirous of selling said surplus property in an "as is" condition without express or implied warranties.


NOW THEREFORE BE IT RESOLVED, by the Moorestown Library Board of Trustees, County of Burlington, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com.
- (2) The sale will be conducted online, and the address of the auction site is govdeals.com
- (3) The sale is being conducted pursuant to Electronic Procurement Rules. R.2021 d.031 (53 N.J.R. 501(a))
- (4) A list of the surplus property to be sold is attached as attachment A.
- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of said surplus property.
- (6) The Library reserves the right to accept or reject any bid submitted.

I hereby certify that the within Resolution was adopted at the meeting of the Moorestown Library Board of Trustees held on April 26, 2023.

**BOARD OF TRUSTEES
MOORESTOWN LIBRARY**


CHRIS KEATING, SECRETARY


JAMIE BOREN, PRESIDENT

	MOTION	AYE	NAY	ABSTAINED	ABSENT
Joan Bernstein		✓			
Jamie Boren		✓			
Jackie Brownell		✓			
Micki Ginsberg					✓
Caroline Joyce	2nd	✓			
Chris Keating	1st	✓			
Mary McMahan		✓			
Beth Misselhorn		✓			
Kevin Aberant		✓			

Attachment A

	Model/Description	Condition
1	3M Electronic Article Surveillance System (3 gates)	Used
2	Maxim brand single cup espresso maker with one cup, saucer, and spoon.	Used
3	Chefman electric kettle – 8 cups	Used
4	Three 15" Dell Monitors with power cords and VGA cords, no stands	Used
5	FancierStudio Standing Desk - Desk is 29" deep, 39" wide, 6" high	Used
6	Mockett Cable Management System	Used
7	Wire Display Rack	Used
8	Particle Board file cabinet	Used
9	26 black metal Princeton files 10.5"h x 10"d x 3.75"w	Used
10	18 tan metal Princeton files 8"x8"x4.5"	Used
11	11 green metal Princeton file 5"x7"x3.5"	Used