

**Moorestown Library
Board of Trustees Meeting
Moorestown, NJ 08057**

OFFICIAL MEETING MINUTES

May 24, 2023

7:00 P.M.

Members in attendance: Jamie Boren, Joan Bernstein, Jacqueline Brownell, Micki Ginsberg, Caroline Joyce, Chris Keating, and Mary McMahon.
Also present: Joan Serpico, Library Director; Lynn Schill

Members not in attendance: Kevin Aberant, Beth Misselhorn

I. Open Public Meetings Act Statement

Read by Jamie Boren.

II. Moment of Silence and Flag Salute

III. Public Comment

Lynn Schill presented on renovations to Moorestown Library's Book Room.

III. Meeting Minutes

Minutes for Meeting of April 26, 2023: Motion to approve made by Mary McMahon, seconded by Jacqueline Brownell.
Motion passed 7-0.

IV. Financial Discussions

A. Cash Disbursements Analysis Report

Motion to approve made by Joan Bernstein, seconded by Micki Ginsberg.
Motion passed 7-0.

B. Cash Receipts Analysis Report

Motion to approve made by Caroline Joyce, seconded by Mary McMahon.
Motion passed 7-0.

C. March 2023 Budget Statement

Motion to approve made by Micki Ginsberg, seconded by Caroline Joyce.
Motion passed 7-0.

D. Invoices in Excess of \$2,000.00

Invoice #44840 from Holt McNally & Associates, Inc. for \$3,500.

Motion to approve made by Caroline Joyce, seconded by Chris Keating.
Motion passed 7-0.

V. Directors Report

See attached report.

VI. Old Business

None.

VII. New Business

Director Joan Serpico presented on a proposed revision to the circulation policy, to add a late charge for overdue mobile hotspots.

Motion to approve circulation policy revision made by Joan Bernstein, seconded by Mary McMahon.

Motion passed 7-0.

VIII. Resolutions

None.

IX. Public Comment

None.

X. Closed Session

There was no closed session at this meeting.

XI. Adjournment

Motion to approve made by Caroline Joyce, seconded by Mary McMahon.

Motion passed 7-0.

Meeting ended at 7:54 p.m.

The next scheduled regular meeting is Wednesday, June 28, 2023 at 7:00 p.m.

**FORMAL OFFICIAL ACTION MAY BE TAKEN ON
ANY ITEM ON THE OFFICIAL ACTION AGENDA**

If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.

Director's report

May 24, 2023

Summer Reading: *June 23-August 26*

Readers of all ages can complete pre-literacy tasks or read books for prizes including candy, B&N gift cards or a chance to win a movie basket or gift certificate to Longwood Gardens. Patrons can log books into ReadSquared via the ReadSquared app or library's website. Summer program highlights include Nature Nick's Animal show, live theater, a Starlab portable planetarium, and lots of events run by the library's new Teen Advisory Board including a summer camp themed escape room, book buddies and math homework help. Look for the Friends sponsored banner on Main Street from June 23-July 7.

Strategic plan highlights

- Security gates have been removed and a people counter installed at the front door
- Self-check machines now account for over 60% of checkouts
- Teen Advisory Board (TAB) has been established and is actively planning programs for teens and children.
- Half of Youth Services prep room has been cleared and a divider and rug have been purchased providing alternative programming space.

Outreach

- MOORESTOWN DAY - the library will have a table to promote summer reading, the updated app, museum passes and new library card sign-ups.
- SECOND STREET MARKET – the library will hold a program/craft for children at each Second Street Market in 2023 (2nd Thursday of the month, April-October)
- ROTARY - the director made presentations about library at the Lunch and AMP Rotary meetings in April and May.

Personnel:

- Moorestown Friends Senior, Michael Kowalski, will be volunteering in the Circulation and Tech Services Departments from 9am-3pm every day in May for his Senior Project.
- Library assistant, intern and recent library school graduate, Ceciley Binegar, accepted two part-time librarian positions (Rowan College and Pennsauken Public Library) and announced her resignation in May. A lunch was held in her honor on May 10 care of the Friends.
- Beloved office manager, Karen Campbell, announced that she will be retiring this summer.

Moorestown Library app:

The app has been updated and now allows patrons to register for programs and reserve a museum pass through the app. Unfortunately, the update cleared patron barcodes and pins in existing apps so patrons will need to re-enter their account information.

