

**Moorestown Library  
Board of Trustees Meeting  
Moorestown, NJ 08057**

**OFFICIAL MEETING MINUTES**

*June 28, 2023*

**7:00 P.M.**

**Members in attendance:** Kevin Aberant, Jamie Boren, Joan Bernstein, Jacqueline Brownell, Micki Ginsberg, Caroline Joyce, Chris Keating, and Beth Misselhorn  
*Also present: Joan Serpico, Library Director*

**Members not in attendance:** Mary McMahon

**I. Open Public Meetings Act Statement**

Read by Jamie Boren.

**II. Moment of Silence and Flag Salute**

**III. Public Comment**

None.

**III. Meeting Minutes**

Minutes for Meeting of May 24, 2023: Motion to approve made by Chris Keating, seconded by Micki Ginsberg.

Motion passed 8-0.

**IV. Financial Discussions**

**A. Cash Disbursements Analysis Report**

Motion to approve made by Kevin Aberant, seconded by Beth Misselhorn.

Motion passed 8-0.

**B. Cash Receipts Analysis Report**

Motion to approve made by Kevin Aberant, seconded by Joan Bernstein.

Motion passed 8-0.

**C. May 2023 Budget Statement**

Motion to approve made by Kevin Aberant, seconded by Chris Keating.

Motion passed 8-0.

**D. Invoices in Excess of \$2,000.00**

Invoice # 1000309511 from OCLC in the amount of \$2,194.35.

Motion to approve made by Micki Ginsberg, seconded by Caroline Joyce.

Motion passed 8-0.

Invoice # 50591426 from Scholastic in the amount of \$3,996.00 for annual renewal of Scholastic Suite.

Motion to approve made by Micki Ginsberg, seconded by Caroline Joyce.  
Motion passed 8-0.

**V. Directors Report**

See attached report.

**VI. Old Business**

None.

**VII. New Business**

None.

**VIII. Resolutions**

Resolution 2023-5: Supporting Sunday Hours (see attached).  
Motion to approve made by Chris Keating, seconded by Micki Ginsberg.  
Motion passed 8-0.

**IX. Public Comment**

None.

**X. Closed Session**

There was no closed session at this meeting.

**XI. Adjournment**

Motion to adjourn made by Kevin Aberant, seconded by Caroline Joyce.  
Motion passed 8-0.  
Meeting ended at 7:31 p.m.

**The next scheduled regular meeting is Wednesday, July 26, 2023 at 7:00 p.m.**

**FORMAL OFFICIAL ACTION MAY BE TAKEN ON  
ANY ITEM ON THE OFFICIAL ACTION AGENDA**

*If you require special accommodations, please contact the Library Director at (856) 234-0333 at least 24 business hours prior to the meeting so that appropriate accommodations may be made.*

## Director's report

June 28, 2023

### **Preprocessing**

The library has successfully implemented a preprocessing and improved invoicing arrangement with Ingram. Most library materials will now arrive already processed with a book cover, label, barcode, property stamp and a suggested marc record for the catalog. Receiving and billing will also be much faster. This will save the library money and staff time.

### **Staff Computer upgrade**

The staff computers are in the process of being upgraded. 19 new computers have been ordered along with 4 additional monitors. The cost is \$2,741.33 over the estimated expense in the capital account but there are funds to cover it.

### **Professional Development: NJLA and NJALA attendance**

Four librarians and two library assistants attended professional conferences in May. They brought back ideas to explore and made valuable connections. Four of the six reported what they learned at the June staff meeting.

### **Website renovation**

The website redevelopment team has selected a vendor to help us update the website to improve accessibility and usability. This vendor will also help us create a new logo. The process should be completed by the fall 2023.

### **Technology Help Appointments**

Librarians are now available for 1 on 1 appointments to help patrons with technology issues. Afternoon appointments will be available in July and August with evening appointments added in the fall.

### **Puzzle swap**

Adult Services has implemented a puzzle swap which allows patrons to bring in a puzzle and swap it for another.

### **Water bottle filler**

Moorestown's Department of Public Works is in the process of installing the library's water bottle filler. Just in time for summer!

### **Personnel**

PT Library Assistant, Nele Becker, will be relocating to Colorado in August. She will be missed!

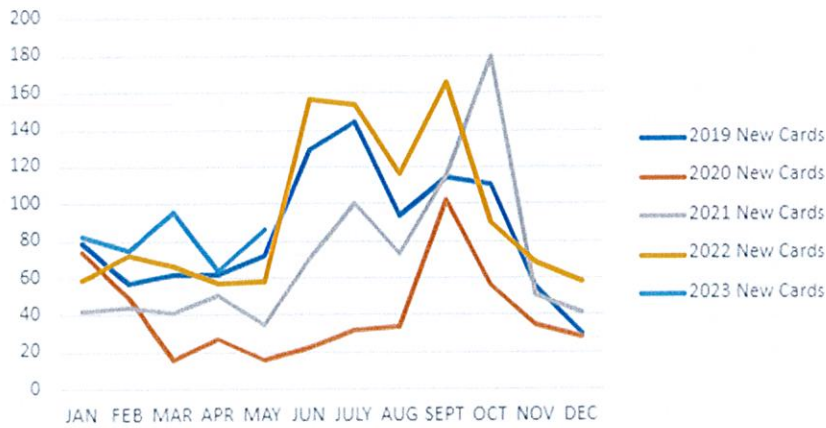
### **Information Today**

Head of Adult Services, Caitlin Hawe-Ndrjo was interviewed for an article in *Information Today* (July/August 2023) entitled "How Libraries Help Patrons Go on Vacation."

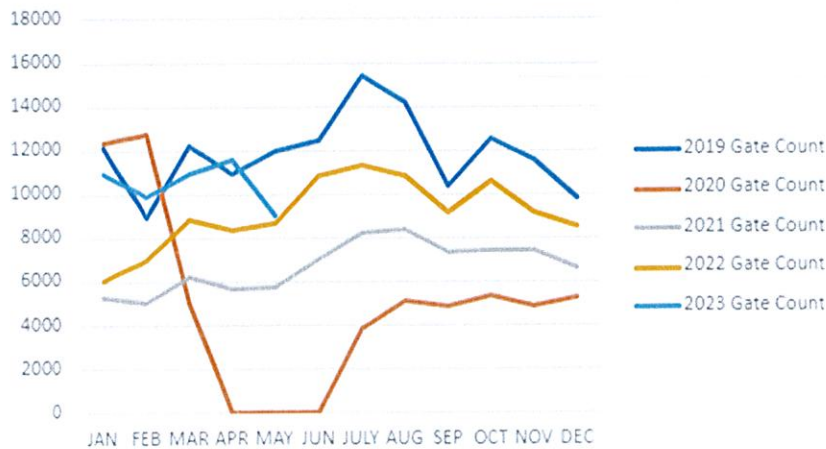
### Checkouts/Renewals



### New Cards



### Gate Count



Note: People counter relocated in April 2023.

**RESOLUTION NO. 2023-5**

**SUPPORTING SUNDAY HOURS**

WHEREAS, the citizens of the Township of Moorestown are active users of the Moorestown Library, including the use of reference materials, computers, study spaces and other library services; and

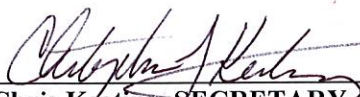
WHEREAS, having Sunday hours would provide children, students, and adults in Moorestown increased access to the library at a time that may be more beneficial and convenient; and

WHEREAS, it is in the interest of the Moorestown Library to encourage full access to its services and materials by the residents of Moorestown,

NOW, THEREFORE, BE IT RESOLVED by the Moorestown Library Board of Trustees that the Board supports the allocation of funds in the current budget and in future budgets, to the extent feasible, to provide for the Library to be open on Sundays.

I hereby certify that the within Resolution was adopted at the meeting of the Moorestown Library Board of Trustees held on June 28, 2023.

**BOARD OF TRUSTEES  
MOORESTOWN LIBRARY**

  
**Chris Keating, SECRETARY**

  
**Jamie Boren, PRESIDENT**

	MOTION	AYE	NAY	ABSTAINED	ABSENT
Joan Bernstein		✓			
Jamie Boren		✓			
Jackie Brownell		✓			
Micki Ginsberg	2nd	✓			
Caroline Joyce		✓			
Chris Keating	1st	✓			
Mary McMahon					✓
Beth Misselhorn		✓			
Kevin Aberant		✓			